

STATEMENTS OF ELIGIBILITY & PROFESSIONAL PREPARATION COURSEWORK



If you hold a Statement of Eligibility from the Florida Department of Education and your Professional Certification Requirements contain any professional education courses, please be certain that you adhere to the following rules of thumb:

- It is **HIGHLY** recommended that you email the FLDOE through the "Contact Us" link on their website with (1) the name of the institution where you intend to take your courses and (2) the prefix/course numbers for each course to gain approval before you begin. **SAVE** the emailed response and forward the email to the Personnel Department so that it may be placed in your personnel folder for future reference.
- A passing grade of "C" or better must be earned for each course.
- Every course, except child and adolescent development, must be completed at an institution that awards bachelor's or higher.
- Many EPI Programs will fulfill the educational course requirements; however, this does not guarantee satisfaction of requirements. It is best to have coursework taken through EPI programs approved as well.
- Once coursework has been completed, you need to send an official sealed transcript to the FLDOE and one to the Personnel Department.
- Requirements will vary from one educator to another. Please do not assume that professional education courses are a one-shoe-fits-all configuration. Please refer to your Statement of Eligibility for your specific requirements.